



Pueblo of Jemez

COVID-19 Emergency Vendor Financial Assistance Program

*This document describes the application and eligibility process for
Enrolled Tribal Members to receive Emergency Vendor Financial Assistance*

The Pueblo of Jemez seeks to identify and provide financial support to Pueblo of Jemez Self-Employed tribal enrolled members who have experienced financial hardship due to the Pueblo of Jemez and State of New Mexico Stay at Home Orders, which resulted in the halt of food and arts and craft sales.

Emergency financial assistance will be provided to qualifying Pueblo of Jemez Enrolled Tribal Members over the age of 18 who have been directly impacted by loss of self-employment income due to the COVID-19 public health emergency community lockdown. Qualified individuals who can document business interruption and loss of income as a result of the COVID-19 pandemic are eligible to receive a one-time emergency financial assistance of \$750. Individuals must have turned 18 years of age as of April 1, 2020.

Enrolled Tribal Members must provide their Jemez Tribal Enrollment number, identification to validate date of birth, and a valid mailing address. (All applicants will be verified against the official Tribal Enrollment list).

If you have experienced the following, you are eligible:

1. Financial hardships because of loss to self-employment income (items such as, arts and crafts, food catering, and food sales). **Individuals can apply under one category.**
2. If you have a full-time job and conduct food sales or arts & crafts to supplement your income, you will NOT be eligible

APPLICATION PICK UP

A COVID-19 Emergency Vendor Financial Assistance Application can be picked up at the Tribal Administration Building, Jemez Community Library, Checkpoints or via the Internet at: jemezueblo.org.

SUBMIT COMPLETED APPLICATION TO:

Applications must be returned to the Tribal Administration Building between 8am – 5pm, M-F.

Application can also be mailed to *Vendor Financial Assistance Program* at: P.O. Box 100, Jemez Pueblo, NM 87024. Application can also be emailed to Jaime Loretto at: Jaime.loretto@jemezueblo.org

Deadline, Review of Applications and Issuance of Checks

The deadline for submitting applications is December 9th, 2020 at 5:00p.m., NO EXECPTIONS. There will be absolutely no extensions of the deadline.

Applications will be reviewed and approved as they are received. A valid mailing address and a valid phone number must be provided.



Pueblo of Jemez COVID-19 Emergency Vendor Financial Assistance Program APPLICATION

Application is specific to self-employed Tribal enrolled members who have not been able to sell their food or arts and crafts items, due to COVID-19 restrictions and the community lockdown

Please enter all information clearly on this COVID-19 Emergency Vendor Financial Assistance Program Application. Eligible applicants are Enrolled Pueblo of Jemez Tribal Members who are over the age of 18 years old – must have turned 18 years old as of April 1, 2020.

*****Emergency Financial Assistance checks will be MAILED, so please provide a valid address***

1) Please Provide the Following Information

Name (First, M.I., Last)	Date of Birth	PoJ Enrollment Number

Mailing Address: _____

Phone Number: _____ Email: _____

2) Choose a Category: Arts & Crafts Food Sales

Please check all boxes that apply to your financial situation at this time:

- | | |
|---|--|
| <input type="checkbox"/> I am self-employed | <input type="checkbox"/> I have had reduced income due to the Stay At Home Order and halt in selling items |
| <input type="checkbox"/> I make 100% of my income from food and Arts & Crafts sales | <input type="checkbox"/> I currently do not hold a full time job |
| <input type="checkbox"/> I have had no income since March 1, 2020 | <input type="checkbox"/> Food Sales, Arts & Crafts is my sole source of income |

3) To the best of your knowledge please state and demonstrate your income loss from vendor sales due to the community lockdown (March 17, 2020-current). Please include what items you sold, the average amount of sales you made per month and how often you sell these items:

4) AMOUNT OF ASSISTANCE REQUESTED: \$ _____ (Cannot be over \$750.00)

CERTIFICATION

I, _____ have endured financial hardships because of loss of self-employment
(print name)

income (such as, arts and crafts sales, food catering, & food sales). I certify that I have encountered critical financial hardship due to the inability to sell my craft and/or food during the community lockdown. I understand the purpose of this program is to provide emergency financial assistance to Pueblo of Jemez tribal enrolled members **who are self-employed** and impacted by COVID-19 and that the information I have provided is true, complete and correct to the best of my knowledge.

Signature of Applicant

Date

Official Use Only:

Application Received and Verified by:

Name

Signature

Date